



Recovery Order Form

Name: _____

Company: _____

Street Address: _____

City/State/Zip: _____ Email: _____

Phone1: _____ Phone2: _____ Fax: _____

Media Information

To ensure the most successful and cost-effective recovery possible, please completely fill out this form.

Media / Drive Manufacture: _____ Operating System: _____

RAID Level: _____ Number of Drives: _____ File Format: _____

Number of partitions or volumes: _____ Is media Compressed? _____

Is media under warranty? _____ Can media be taken into the clean room? _____

Failure Information

When and what type of failure occurred? _____

Were there any error messages? _____

What (if any) recovery attempts were made? _____

What tools were used? _____

Data Information

What files are MOST important to the recovery? _____

Authorize the Evaluation & Fee US \$150.00

Check enclosed MasterCard VISA Discover AMEX

Bank/Card statement address (if different from above) _____

Credit Card Information

Name on the credit card: _____

Credit card number: _____

Expiration date: ____/____/____ Security code: _____ (MasterCard/Visa/Discover: last 3-digits on signature strip - AMEX: 4- digits printed above the card# on the front/right.)
(mm / yy)

By signing below you acknowledge that you are the card holder. You authorize Data Recovery System to proceed with the evaluation and charge the fee listed above and any other charges previously authorized, pursuant to the terms and conditions set forth in the Service Policy posted on the DRS website.

Cardholder's Signature: _____ Date: _____



Data Recovery Process (Getting your package to Data Recovery System)

Properly package your media using the following guidelines:

- Wrap the media in an anti-static bag or material. Pack the media in a box twice its size.
- Use foam, bubble wrap to secure and protect the media.
- Include Evaluation Fee with completed and signed Evaluation form in your shipment.
- Ship your package to Data Recovery System. Overnight shipping is recommended.

Shipping Address:

DRS Computer Services

2951 Marina Bay Drive, Suite 130-111, League City, Texas 77573

After your package arrives at Data Recovery System:

- Your package will be checked in and entered into our Client Inventory Control System.
- You will be contacted to confirm receipt of your shipment.
- You will be contacted with the results of our evaluation.
- After your approval, we will complete the recovery and backup your data to the appropriate media.

We will ship your recovered data and original media (if requested) back to the address of origin.

Throughout the recovery process, please feel free to contact us if you have any questions.

Phone: 713-900-4377 | Email: admin@DataRecoverySystem.net